

## **Privacy policy**

### **Scandinavian Journal of Immunology (SJI) and Scandinavian Foundation for Immunology (SFI)**

This privacy policy sets out how the SJI/SFI uses and protects any information that you give SJI/SFI when you use this and SJI website.

SJI/SFI is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

SJI/SFI may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 1st July 2018.

#### **What we collect**

SJI/SFI collects information when:

- You are creating an account for publishing and/or reviewing purposes. In this case, we collect your name, job title, your address, your email address, and various pieces of professional information. The information that is stored is always available for a member to alter and correct using private pages on the website.
- You are using a contact form, where we ask for your name, email and/or a phone number. This information is stored briefly while it is converted into an email message which is then sent.

#### **What we do with the information we gather**

For authors and reviewers of SJI, we require the information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping
- To provide you with privileged access to certain parts of the website. For example, to allow you to maintain your author/reviewing information and see what we hold about you.
- We may periodically send e-mails, which contain news and information about the journal SJI and its events. You can always opt out from receiving these emails by visiting the appropriate page on the website.

If necessary in connection with providing publishing services on behalf of third parties, such as institutions and societies, SJI/SFI may disclose navigational and transactional information in the form of anonymous, aggregate usage statistics and demographics information that does not reveal your identity or personal information.

#### **Security**

We are committed to ensuring that your information is secure. In order to prevent unauthorized access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

#### **Links to other websites**

Our website may contain links to other websites of interest. However, once you have

used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information, which you provide whilst visiting such sites and, such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

### [Controlling your personal information](#)

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you promotional information about third parties, which we think you may find interesting if you tell us that you wish this to happen.

### [General Data Protection Regulation \(GDPR\)](#)

The GDPR comes into force in 1st July 2018 and requires that we provide you with the following information.

#### [Legal basis](#)

The GDPR requires us to state the lawful basis for the processing activity that we perform. Registration at SJI/SFI provides an implicit contract between the member and the SJI/SFI: the SJI/SFI provides membership services for which the member may pay a subscription.

#### [Data controller](#)

The GDPR requires that we provide you with the identity of the 'Data Controller', who determines the purposes and means of processing personal data. For the SJI/SFI, the data controller is the Board of SFI.

#### [Data processor](#)

The 'Processor' is responsible for processing personal data on behalf of a controller. For the SFI, this is the Managing Editor of SJI.